

FBLA/PBL ARIZONA, INC.  
BOARD OF TRUSTEES MINUTES  
SEPTEMBER 12, 2022

**OPENING:** The meeting was called to order by Laurie Urich, Board Chair at 6:02 pm hosted via Microsoft Meet.

**PRESENT:** Laurie Urich, Gregg Pelka, Clint (CJ) Martinez, Kirsten Coury, Kel Vrana, Debbie Cross, Tami Melton, Traci Jones, Stephanie Romo, Mahesh Vinayagam, Missey Goodman, Mike Manion, Yvette Perez, Nancy Okabe, Missey Goodman, Alexandria Lopez, Blake Blanton, Elena Sobampo, Tirso Tonche and Julie Ellis.

**ABSENT:** Donald Sheldon, Michael Fox, Tracy Rexroat, & Jens Eltze.

**UNFINISHED BUSINESS:** Board members were asked to introduce themselves and talk about themselves briefly. New board members Kirsten Coury and Clint (CJ) Martinez were welcomed. A new position of Alumni and Business Partner Adviser was announced which Debbie Cross will organize and chair. This position is not part of the Bylaws. Julie asked if Laurie would look at the Bylaws concerning board members who hold an office and see what the attendance policy is.

**APPROVAL OF MINUTES:** Minutes for June 11, 2022, were reviewed and one change was made to the adjourned time stated as 11:51 pm and changed to 11:51 am. Motion made by Laurie to approve and seconded by Julie. Motion passed.

## NEW BUSINESS

**PBL (FBLA Collegiate) POW/CALENDAR OF EVENTS:** PBL State President, Blake Blanton reported on the Program of Works and Calendar of Works for PBL. It was also noted that PBL has been changed to FBLA Collegiate. The new title needs to be posted and students need to be aware of the change. Blake reported that the Calendar of Events for 2022-2023 included events starting on July 16 and scheduled through June 2023, ending with the National Leadership Conference, June 22 – 25, 2023. A detailed copy of the Calendar is posted on the FBLA website.

Julie stated that she is concerned that PBL (FBLA Collegiate) is not growing and that steps need to be taken to create a partnership between FBLA and FBLA Collegiate and a higher emphasis on recruiting.

A discussion on how to get FBLA high school students transitioned to FBLA Collegiate with suggestions to start a data base; match students w/FBLA to FBLA Collegiate. Elena suggested introducing FBLA Collegiate to seniors at the state conference and have the alumni group and FBLA Collegiate run a booth at the state conference. Kel stated that he does not support the BOSS teams. Debbie Cross will organize a discussion with Kel, Yvette, Elena and Mike M to further discuss.

PBL (FBLA Collegiate) Highlights: Mike Manion reported that after about a 10-year hiatus, Yavapai College has brought back PBL (FBLA Collegiate).

### **FBLA FINANCIALS:**

Julie Ellis reported on the FBLA budget (Statement of Budget, Accounts Receivable and Budget vs Actual) and shared that FBLA is financially sound with \$546,761 in assets.

Julie suggested that we find a way to invest some of our extra funds. Missey will work with Michael Fox about possibly investing in an MMA. Mahesh indicated that the market is so bad right now, that it should be something very liquid.

The Account Receivable account reflect that some schools have a credit, and some have requested no refund. As of the June statement, \$128,534 is still owed to FBLA and the national office owes us \$83,745.00. Julie recommended that a current statement be requested prior to the meetings so the most up to date information is shared. Julie comments that Missey does an outstanding job and normally overbudgets for events. She is conservative in attending numbers.

Greg Pelka asked about extra charges that come about during an event and why? Julie commented that it is difficult to predict all the extra charges that might come about.

Motion to approve the Statement of Budget, Accounts Receivable and the Budget vs Actual was made by Debbie Cross and seconded by Nancy Okabe. Yvette Perez and Julie both abstained. There were fourteen yes votes, motion passed.

### **FBLA CAMP AND POW PROGRESS:**

Alex Lopez, FBLA State President reported on the upcoming FBLA camp and POW. State leadership team is working on a statewide community food drive, tool kits that will focus on chapter management, sponsorships, and high school virtual summits. Leadership camp is scheduled for next week. A detailed copy of the POW and FBLA Calendar of Events is on the FBLA website.

### **FBLA HIGHLIGHTS (ALC AND MEMBERSHIP TO DATE):**

Missey provided information FBLA highlights. Leadership team is working on Community Service projects. The FBLA Leadership Camp is scheduled for next week, September 21 – 23 in Prescott. Presently we are over on the numbers we can accommodate—we had to limit our numbers because of housing issues, etc. We will work on solutions for next year. We do not want to turn members away. This year we are at full capacity. We have more chapters and more students that want to attend. We had ninety-two advisors attend the Advisor Leadership Conference in Prescott. The national office presented. Resources for new advisors were provided. The Fall Leadership with the Suns is the week of the 12<sup>th</sup>. November 8<sup>th</sup> is the Fall Leadership Conference. We are looking for workshop and/or presenters. The on-line testing tournament begins on October 1 and runs through November 30. Students can take unlimited tests. The Adviser Competitive Event Conference is being worked on. The dates are in the works for regional competition. Some dates are still TBD, but Grand Canyon and Eastern Arizona College dates cannot be change.

### **OTHER BUSINESS – COMMITTEE ASSIGNMENTS:**

Debbie will contact her committee members for a date to meet. Is there an alumni spreadsheet for contact information?

Yvette asked about scheduling arrangements for an outdoor event at her company's facilities.

Stephanie asked about arrangements for judges and a list of committee members with e-mails so she can be in contact. She was referred to the list on the website. She shared that she has ten people signed up to present at FLEX.

Elena did not have an update but will be in contact with committee members for a meeting. We need something to replace Caring for Kids. Possibly Foster 360.

Missey requested updates by November 4<sup>th</sup> from each committee.

The possibility of using Stripes for our sponsorship donations is still being researched. Personal Social Security numbers were requested and that is not a promising idea. Debbie suggested that sponsorship fund be kept separate on a separate line item. Julie requested that Missey set up a meeting with Debbie, Mahesh, Kel and have a TRI leadership on financing.

The next meeting is schedule for December 5<sup>th</sup>, 6 – 8 pm via Microsoft Meet.

Meeting was adjourned by Laurie at 7:51 pm.